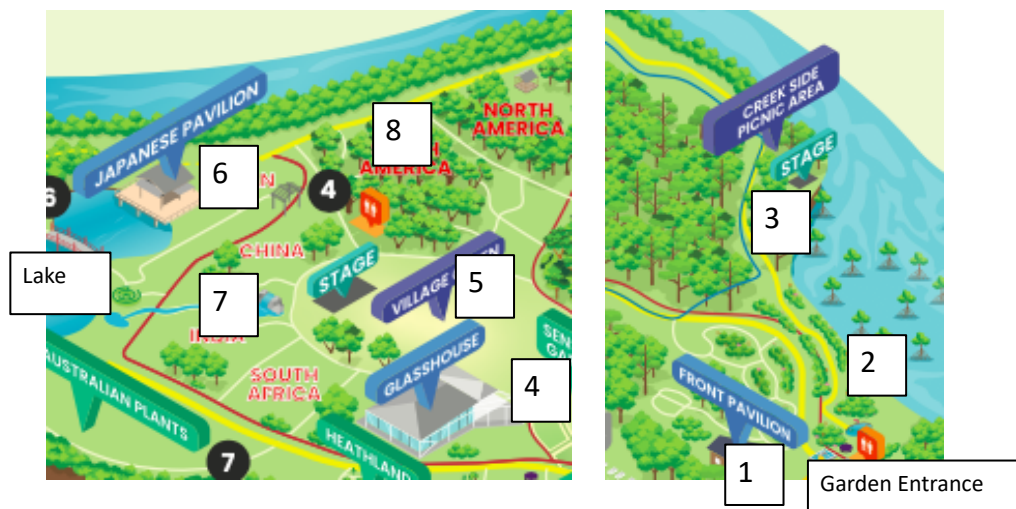


OUTDOOR VENUE AREAS - REFER TO MAP:

1. Front lawn and Pavilion
2. Front pond - small lawn area next to the pond
3. Coffs Creek Picnic Area – larger lawn area with stage

Near the Glasshouse and the Lake

4. Rose garden - in the Sensory Garden
5. Village Green - large lawn area by the Glasshouse
6. Japanese Garden - by the lake with a pavilion
7. Chinese Pagoda - by a small lawn area near the waterfall
8. The Americas Garden – a pergola by a lawn and small pond



Website: coffsbotanicgarden.com.au
Phone: Information Centre (02) 6648 4188
Email: coffsbotanicgarden@gmail.com

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The Friends of the North Coast Regional Botanic Garden
With acknowledgement to the traditional custodians,
the Gumbaynggirr people, and their elders.

Guided Tours Electric Buggy Transport Venue Hire & Catering

North Coast Regional Botanic Garden - Coffs Harbour

Tours and ebuggy transport can be organised to most areas of the Botanic Garden by prior arrangement.

The Garden offers two indoor meeting rooms for hire and eight outdoor venue sites for events such as weddings.



Guided Tours

Details about regular guided tours of the Garden can be found on the Garden website and social media pages, or by asking at the Information Centre.

Special tours for social groups and others can be organised in advance by emailing groupsCBG@gmail.com

All tours are conducted by volunteer guides and all proceeds support the Garden.



Catering

The Friends offer a catering service for social groups organising a group tour and with the hire of the meeting rooms in the garden.

Organising Transport by Electric Buggy within the Garden

An electric buggy with a driver/guide can be organised in advance to transport your group along the main path through the garden – to the Lake, Glasshouse or to other garden areas and event venues.

Electric buggy transport may be organised on a per person fee basis (\$5) or by an hourly hire rate as a shuttle service for larger groups. Ask at the Information Centre and Shop or email coffsbotanicgarden@gmail.com

Free Wheelchair Loan

The garden has two wheelchairs available for free loan. Ask at the Information Centre and Shop. Wheelchairs can be booked in advance.

THE GARDEN AS A VENUE FOR YOUR EVENT

The Garden is available free of charge for small gatherings

Visitors may use the outdoor areas of the garden for their small events with family and friends, such as birthdays, anniversaries or other activities without booking and free of charge. These activities should not disturb the enjoyment of the Garden by others or cause any damage to the Garden.

Booking an Outdoor Venue

Any large gathering or an organised event such as a wedding, which needs exclusive use of an outdoor venue, needs to be pre-booked with Council and fees apply. Any activity in the Garden of a commercial nature also needs Council approval and public liability insurance is required. For weddings and large events, the booking fee usually includes Garden transport by the electric buggy and a volunteer driver for the event. Chair hire can also be arranged. All proceeds support the Botanic Garden.

To book an outdoor venue contact the City of Coffs Harbour Council:
Email: coastalworksadmin@chcc.nsw.gov.au Tel: 02 6648 4542

Booking a Meeting Room

Two indoor meeting rooms are available for hire at the Garden:

1. The Display Room. In the Garden entrance building (capacity of 70)
 2. The Cottage Meeting Room. This is on a service road and is a walk of about 600 metres from the Garden carpark and entrance (capacity of 20).
- Both meeting rooms have tables, chairs, tea-making facilities, whiteboard, TV monitor, screen and data projector.

For meeting room availability and hire costs email your inquiry to: venueCBG@gmail.com or phone the Information Centre 02 6648 4188